

DCAid Portal Application Guide

A complete step-by-step guide for applying to the USF/HEA, LRAP, and WAP programs through the online portal. This guide is for informational purposes only. Program eligibility and requirements are subject to change.

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About This Guide

This guide will walk you through the full process of applying for benefits using the DCAid online portal. Each step is explained with clear instructions, helpful tips, and visual examples to make the application process as simple and stress-free as possible.

You can click on any of the links below to learn more about each program or contact your local agency:

Program Information	Agency Contact List
Universal Service Fund (USF)	Universal Service Fund/Home Energy Assistance (USF/HEA)
Home Energy Assistance (LIHEAP)	
Lead Remediation and Abatement Program (LRAP)	Lead Remediation and Abatement Program (LRAP)
Weatherization Assistance Program (WAP)	Weatherization Assistance Program (WAP)



Estimated Time: Plan for 20-30 minutes to complete an application. You can save your progress and return later if needed.

How to Use This Guide

- Follow the steps in order.
- Read all information boxes (Quick Tips, Warnings, and Important Notes).
- Screenshots show you what to expect on each screen.
- Keep this guide open while completing your application.



If you need help at any point during the application process, please contact your local agency. You can find their contact information above, on the last page of this guide, or by clicking [here](#).

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Example



Whenever you see the **house icon** at the top of a page, click it to return directly to this main Table of Contents page. This makes it easy to jump back and explore other sections of the guide at any time.



Before You Start – Gather Your Information

Before you begin, make sure you have all the necessary documents and information ready. This will help you move through the application more quickly and avoid delays.

Since the application is completed online, you'll need digital copies of your documents. If you don't already have them, you can take clear photos using your phone or another device.



A list of required documents can be found on each program's page. Choose the program you're interested in to see which documents are needed.

Please note: the required documents may vary depending on the program, so be sure to review the list carefully.

You can click on any of the program links below to view the handbook for that specific program:

- [Universal Service Fund/Home Energy Assistance \(USF/HEA\)](#)
- [Lead Remediation and Abatement Program \(LRAP\)](#)
- [Weatherization Assistance Program \(WAP\)](#)



Document Organization: Keep all your documents in one folder or location for easy access during the application. This will save you time when you need to upload them.



Agency Contacts: Agency contact lists are also available directly on the portal. To get help, click the '**I need help**' button on the application page. Then, select your issue, and the assistance program to be directed to the appropriate contact.



? I need help

Password & Login Help: If you're having trouble logging into the Portal or have forgotten your password, you can contact myNewJersey [here](#) for assistance.



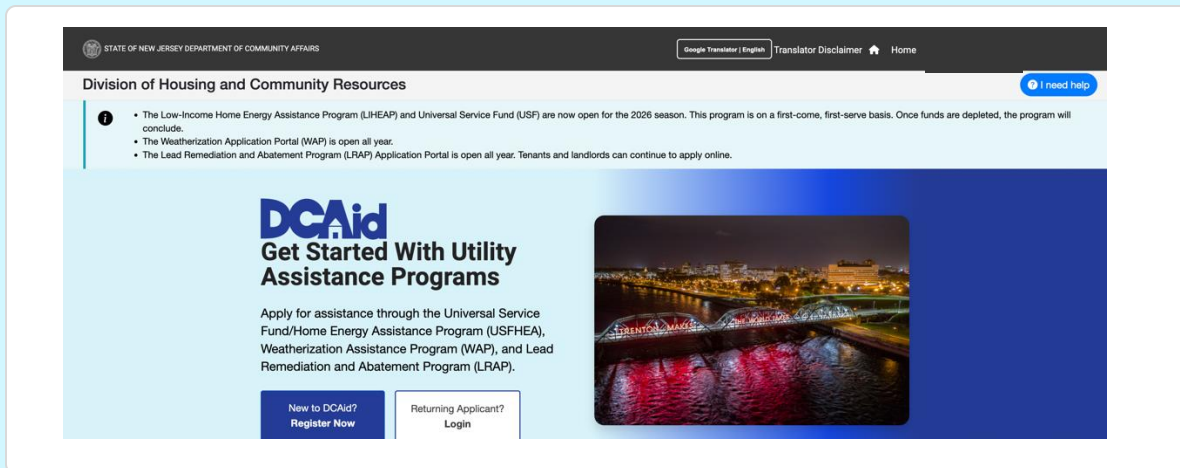
Accessing the Online Portal

Open your web browser (Chrome, Safari, Firefox, Edge, etc.) and navigate to the application portal.

Portal Address:

<https://dcaid.dca.nj.gov/en-US/>

Example



What you'll see: When you click the link, you'll land on the **home page** of the DCAid portal. This is your starting point to apply for any of the available programs.

Having Trouble Reading the Text?

If the text appears too small on your device, you can zoom in to make it easier to read:

1. **On a touchscreen phone:** Use a two-finger pinch gesture to zoom in.
2. **On a Mac:** Press Command (⌘) and + to zoom in.
3. **On a Windows device:** Press Ctrl and + to zoom in.



Create Your Account or Log In

If this is your first time applying online, you'll need to create an account before starting your application.

If you've applied before or already have an account, simply log in using your existing credentials. You can also skip to the next page to the **Returning Users** section for more details.

For New Users

1. Click the **'New to DCAid? - Register Now'** button on the **Home Page**.
2. Complete the form by entering your first name, last name, and a valid email address.
3. Be sure to use a current and active email address as this will be used to contact you regarding your application.
4. Once you've filled out the form, click the **'Request Access'** button to continue.
5. If you already have a **myNewJersey** account, select **Yes**, and you'll be prompted to enter your account information. If not, select **'No,'** and a new form will appear for you to create an account.
 1. I've selected **'Yes'** when asked if I have a **myNewJersey** account:
 1. Enter your account information.
 2. If you do not remember, please go back and select **'No'** instead, to create a new account.
 2. I've selected **'No'** when asked if I have a **myNewJersey** account:
 1. Fill out the form with accurate information. Be sure to remember the details you enter, as you'll need them to log in again in the future.
 2. You may notice that some fields are already pre-filled. Review them carefully and make any necessary updates before continuing.

Example

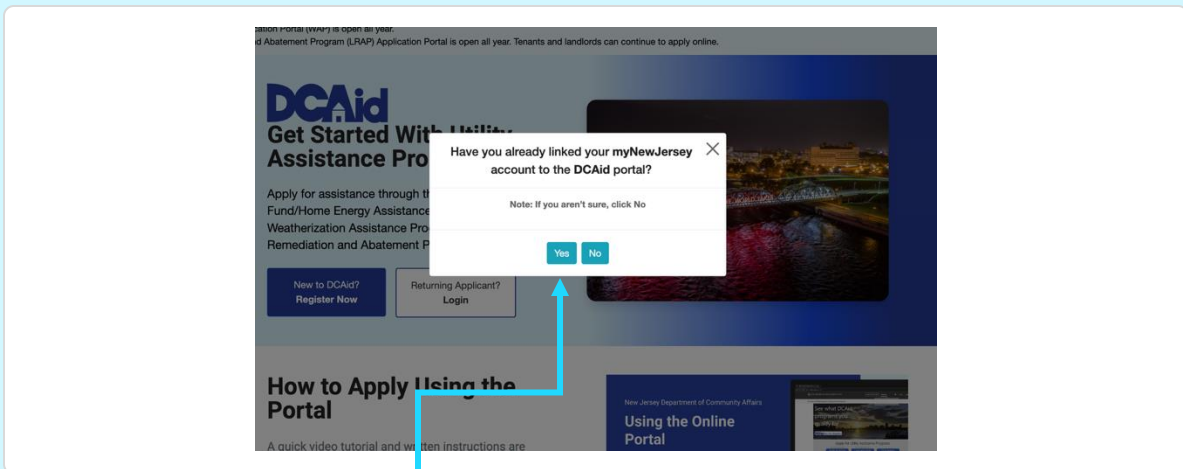
The image displays two screenshots of the online registration process. The left screenshot, titled 'Step 1. Request access to DCAid Service Portal', shows a form with fields for 'First Name', 'Last Name', 'Email', and 'Confirm Email Address'. Below the form is a yellow note: 'Note: Once you click to Request Access, you will be asked to set up your My New Jersey account. If you already have a My New Jersey account, you will be directed to login.' A blue 'Request Access' button is at the bottom. The right screenshot, titled 'Step 2. Link DCA Resource Assistance to myNewJersey', shows a form with a radio button for 'Do you have a myNewJersey Logon ID?' (Yes/No), a field for 'myNewJersey Logon ID', a password field, and a blue 'Continue' button. A yellow box on the right contains 'Forgot Your Logon ID?' and 'Forgot Your Password?' links, with explanatory text: 'If you created a myNewJersey Logon ID before but forgot what it is, we can send it to you: tap or click here. Please don't create another Logon ID.' and 'If you have a myNewJersey Logon ID but forgot your password, we can reset it and send it to you: tap or click here.' Below this is 'Why Do I Need a myNewJersey Logon ID?' and 'Here are answers to common questions.'



For Returning Users

1. Click the **'Returning Applicant? – Login'** button on the **Home Page**.
2. Click **'Yes'** when asked **'Have you already linked your myNewJersey account to the DCAid portal?'**
3. You'll be redirected to the **myNewJersey** login page. Enter your **login ID** and **password** to sign in and continue the application process.
4. Click **'Login'** once complete.

Example



What you'll see: When you click the **'Login'** button on the DCAid home page, you'll be asked whether your **myNewJersey** account is linked to the DCAid portal.

If you've already created an account on the portal, your **myNewJersey** account was automatically linked, and you can proceed without taking any additional steps.



Quick Tip: Be sure to write down your password and store it in a safe place. You'll need it to check your application status or upload any additional documents if requested. For added security, consider using a password manager.



Starting Your Application

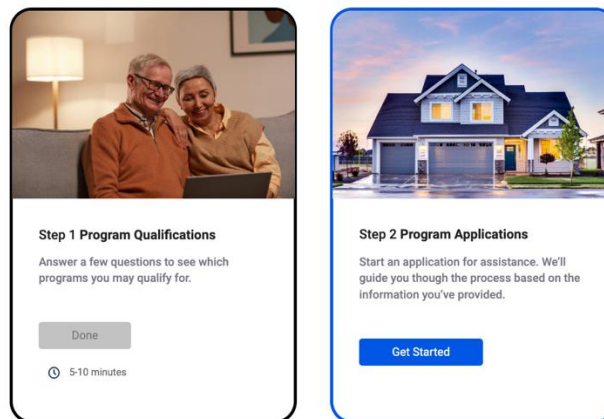
After creating a new account or logging in, you'll be taken to the **Landing Page**.

From here, you can:

- Start a new application.
- Continue a saved application.
- View any applications you've previously submitted through the **DCAid Portal**.

This page is your central hub for managing your application process.

Example



Your Universal Service Fund/ Home Energy Assistance (USF/HEA) Applications

USF: October 1, 2025 – September 30, 2026
HEA: October 1, 2025 – June 30th, 2026



Quick Tip: If you ever need to return to the home page, simply click the **'Home'** button or the house icon located at the top of the page. This will bring you back to the main starting point of the portal.



Quick Tip: The default language of the portal is set to English. If you prefer to view the application in another language, click the **'Google Translator'** button at the top of the page and select your preferred language from the list.



Program Qualifications and Program Applications

The first section asks a few questions to help determine what programs you may be eligible for.

Step 1: Program Qualifications

1. Once you're on the **Landing Page**, you'll need to complete the **Program Qualifications** section.
2. Click the **'Get Started'** button to begin.
 - If you've already completed this step before, your button may say **'Done'** instead.
3. You'll be taken to a new page where you'll need to answer a few short questions to help determine which programs you may be eligible for. If you've completed this section before, you can review and confirm your previous responses.
 - If this is your first time, answer each question accurately.
 - If you are applying for a USF/HEA Recertification program, make sure to select **'Yes'** for the final question that asks if you'd like to apply for Recertification.
4. Once you've reviewed all your information, click **'Submit'** to continue.

After submitting the questionnaire, you'll be automatically redirected to the **Landing Page**, where you can begin your application.

Step 2: Program Applications

To get started, click the **'Get Started'** button on the **Program Applications** card.

On this page, you'll see that three programs are available. Each program card includes a short description, so be sure to read them carefully to make sure you're applying to the correct one.

Example

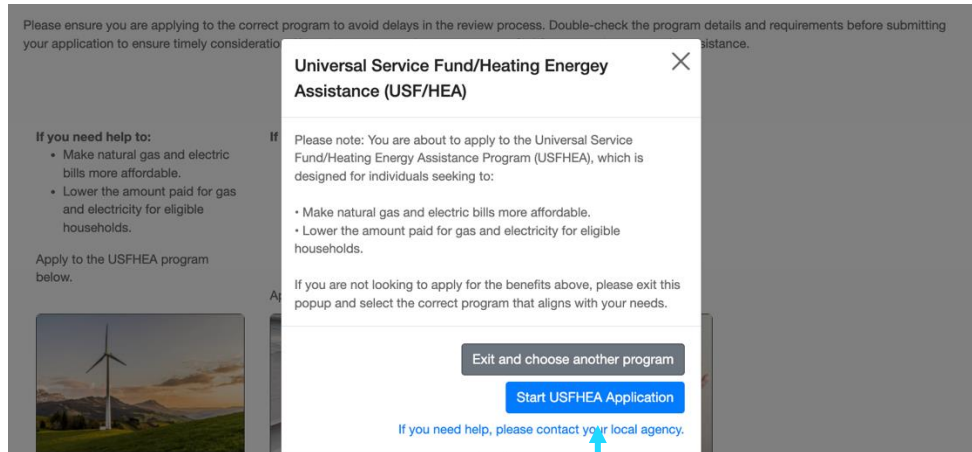
The screenshot displays three program application cards arranged horizontally. Each card contains a list of benefits, a description of the program, a 'Get Started' button, and a timer icon indicating the time to apply.

- USFHEA (Universal Service Fund/Heating Energy Assistance Program):**
 - If you need help to:
 - Make natural gas and electric bills more affordable.
 - Lower the amount paid for gas and electricity for eligible households.
 - Apply to the USFHEA program below.
 - Image: Wind turbine in a field.
 - Get Started button.
 - 15 - 30 min to apply.
- LRAP (Lead Remediation and Abatement Program):**
 - If you need help to:
 - Remediate and/or abate lead-based paint hazards.
 - Reduce the risk of lead poisoning and other health problems.
 - Improve the safety and health of residents.
 - Apply to the LRAP program below.
 - Image: Hand painting a wall.
 - Get Started button.
 - 15 - 30 min to apply.
- WAP (Weatherization Assistance Program):**
 - If you need help to:
 - Weatherize your home.
 - Improve your heating system efficiency.
 - Conserve energy.
 - Apply to the WAP program below.
 - Image: Person weatherizing a window.
 - Get Started button.
 - 15 - 30 min to apply.



1. Once you've chosen a program, click the **'Get Started'** button to begin your application.

Example



What you'll see: After clicking **'Get Started'** on any of the three programs, a pop-up will appear. Please read the description in the pop-up carefully to confirm that you're applying to the correct program. If it's not the right one, simply close the pop-up and select the correct program from the list.

The screenshot provided shows a **USF/HEA** application as an example. Your screen may look slightly different depending on the program you choose.

2. Click the **'Start USFHEA Application'** button
 - If you've selected an LRAP or WAP application, the button will display **'Start LRAP Application'** or **'Start WAP Application'**, respectively.
3. The first section of a **USF/HEA** or **LRAP** application is the **Getting Started** section. This part is designed to ensure that you understand which program you are applying to.
4. The first page in this section includes a warning message. Please read the description carefully to confirm that you've selected the correct program.
5. Once you've reviewed the message, check the acknowledgement statement at the bottom of the page, then click **'Next'** to continue to the next page.



1. Click the **'Start USFHEA Application'** button
 - If you've selected an **LRAP** or **WAP** application, the button will display **'Start LRAP Application'** or **'Start WAP Application'**, respectively.
2. The first section of a **USF/HEA** or **LRAP** application is the **Getting Started** section. This part is designed to ensure that you understand which program you are applying to.
 - If you are applying to the **Weatherization** Program, your screen will look a little different. Instead of multiple pages, you will see a single **Acknowledgement Page**. Click to open each section, read through the information carefully, and check the acknowledgement statement at the bottom of the page to continue.
3. The first page in this section includes a warning message. Please read the description carefully to confirm that you've selected the correct program.
4. Once you've reviewed the message, check the acknowledgement statement at the bottom of the page, then click **'Next'** to continue to the next page.
5. The next section is called Application Process. This page provides a brief overview of what to expect throughout the entire application. Once you've finished reading, click **'Next'** to continue.
6. The last page in this section covers your **Required Documents**. Please note that the documents listed may vary depending on the program you are applying to. Not all documents will be the same, and not all of them will necessarily be required for your application. Your specific requirements will depend on your responses in the application and your household situation.
7. Once you've finished reading this section, check the acknowledgement statement at the bottom of the page and click **'Next'** to begin your application.

Example

• **Medical Necessity Cooling:**

- If you require medically necessary cooling a doctor's note is required
- The doctor's note is valid for 5 years from submission date

• **Changes in Household from Previous Year:**

- If you applied last year and are looking to recertify this year, and your household has changed, please include the following documents:
- Divorce/Legal Separation: Divorce Decree or Proof of Legal Separation
- Death: Obituary or Death Certificate
- Child Custody: Child Support/Custody Document
- Moved Out: Proof that Household Member has moved out

• **Miscellaneous:**

Based on your application, you may be required to upload additional documents, such as:

- Household Monthly Expenses Form
- Zero Income Statement

Ready to start?

Make sure you have the following documents ready. Once you start the application, you may save your progress and return to this application within 30 days.

If you have trouble filling out this application online, call 2-1-1 or contact your [local agency/outreach agency](#).

I understand I may need to provide documents to support my application.

Back Next



Personal Information

The first section asks for your personal details. Fill out all required fields marked with a red asterisk (*). Take your time and ensure all information is accurate.

The information you need to provide may vary depending on the application. However, your personal details such as your name, email address, and phone number should stay the same across all three programs. Be sure to enter accurate information, as it will be used to contact you about your application status.

Contact Details

1. If there is a specific agency you are working with or would like to process your application, be sure to select **'Yes'** when asked, 'Is there an agency you would like your application to be assigned to?'
2. After selecting **'Yes'**, find and select the correct agency from the list.
 - If you don't prefer a specific agency, select **'No,'** and your application will be sent to an agency listed under your county for processing.

Example

The screenshot shows a form titled "Contact Details" with the following fields:

- How did you hear about us?** (Dropdown menu with "Select" selected)
- Is there an agency you would like this application assigned to?*** (Dropdown menu with "Yes" selected)
- Which agency would you like this application assigned to?*** (Dropdown menu with a list of agencies. "Catholic Charities of the Archdiocese of Newark" is highlighted in blue.)

The list of agencies includes:

- ✓ Select
- AHA - Affordable Housing Alliance Inc.
- Atlantic City Electric
- Bayonne Economic Opportunity Org. (BEOO)
- BCCAP - Burlington County CAP
- Camden County Council of Economic Opportunity (CCCOEO)
- Catholic Charities of the Archdiocese of Newark**
- Community Affairs and Resource Center (CARC)
- Elizabethtown Gas
- Family Promise of Sussex County
- Gateway CAP
- Greater Bergen Community Action Inc. (GBCA)
- Healthy Families & Communities
- HCSF-Humanitaire Chretien Sans Frontiere
- Ironbound Community Corporation
- JCP&L



Address & Housing/Property Details

Please keep in mind that some of the titles may appear differently depending on the program. Pay close attention to make sure you are applying to the correct program and reading each question carefully.

1. This section asks questions related to your housing or property.
2. If you are unsure about a question, check the description provided for clarification.

Example

Address & Housing Details

What year was your home built?
XXXX

What type of housing do you live in? *
Select

What type of monthly payment do you make for your housing? *
Rent: Amount paid monthly to a landlord for use of their property Mortgage Payment: Amount paid monthly to a lender for a property you own Property Tax: Tax amount paid for a property you own
Select

What is your monthly housing payment? *
The amount paid monthly to live at your residence despite whether you rent or own.
[Text Input]

Street Address *
[Text Input]

3. Once you have finished entering your information, scroll to the bottom of the page and click '**Next**' to continue.

Utilities

1. Depending on the program you selected, the next screen may look different. If you selected a **USF/HEA** or **Weatherization** application, you will be asked to provide information related to your utilities.
2. If you have selected an **LRAP** application to complete, you will be taken to the **Household Members** page. If so, you can skip to the '**Household Members**' section on **page 14**.



1. Complete the form and make sure all your answers are accurate. Once you're finished, click **'Next'** to move to the next page.

Example

Next, we will need some information about your utilities

Cooling Details

Is cooling assistance required for a medical necessity? *

To receive additional assistance during the summer for cooling for medical necessity.

Have you received medically necessary cooling in the past 5 years? *

Energy Details

Do you pay for your own heat? *

Remember: Depending on the application you selected, your screen may look different. If you selected an LRAP application, you will not be asked the utility or cooling questions.



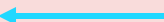
Troubleshooting Error Messages:

If you receive an error, it's likely due to a missed required field. A red message will appear at the top of the page, identifying the missing field.

Clicking the message will take you directly to the field that needs to be completed. Once you enter the missing information, the error will disappear, and you should be able to move on to the next page.

Example

 The form could not be submitted for the following reasons:

Describe your best heating situation is a required field. 



Household Members

In this section, you'll be asked to add all household members to your application. Be sure to include everyone living in your home, as this helps determine your eligibility for benefits.



Quick Tip: A household member is defined as all persons living together in a single dwelling unit.

Adding a Household Member

1. Click the **'Add a Household Member'** button to add a member.
2. A pop-up will appear. Complete the form and make sure to add yourself as an applicant.
 - To enter your birthday, you can either type it directly into the field or click the **Calendar** icon to select it.
3. Once you're done, scroll to the bottom of the pop-up and click **'Submit'**. The household member you just added will appear in the table.
4. To add another household member, simply repeat steps 1 through 3.

Example

ng unit.

as the Applicant.

ssing from your household, please be sure to add them.

Add a Household Member



Removing a Household Member

If you made a mistake and need to remove a household member, you can do so easily.

1. Find the member you want to remove.
2. On the far right of their row, click the icon to open the menu.
3. You'll see two options: **'Edit'** and **'Delete'**. Click **'Delete'**, and that household member will be removed from the table.

Editing a Household Member

If you need to make changes to a household member you've already added, follow these steps:

1. Find the household member you want to edit.
2. On the far right of their row, click the icon to open the menu.
3. Click **'Edit'**. The pop-up form will reappear.
4. Make your changes, then click **'Submit'** to save them.

Once you've added all household members, click **'Next'** to move to the next page.

Example

A household is defined as all persons living together in a dwelling unit.

Let's enter information about the people in your household, including you as the Applicant.

Review all entries to make sure everything looks correct. If someone is missing from your household, please be sure to add them.

[Add a Household Member](#)

Relationship	First Name	Last Name	Verified	UAP Application	LRAP Application
Applicant	Jane	Doe	Yes	UAP-0584678	



Household Members' Income

In this section, you'll enter details about your household's total income. This helps determine your eligibility and the benefits you may qualify for.

Adding Household Members' Income

1. Click the **'Add an Income'** button to add an income. A pop-up will appear.
2. Click the **Search** Icon in the **Household Member** field.
3. A new pop-up will appear. Find and select the correct household member you'd like to add an income for.
4. Complete the form.
5. Once you're done, scroll to the bottom of the pop-up and click **'Submit'**. The income you just added will appear in the table.
6. To add another income, simply repeat steps 1 through 6.

Once you've added all household members, click **'Next'** to move to the next page.



Quick Tip: On this page, include everyone in your **household who is 18 years or older, even if they don't have any income. If someone does not have income, select 'Zero Income' or upload a 'School Transcript or Schedule.'**

Example

The screenshot shows a 'Create' modal form. The 'Household Member' field is highlighted with a red box, and a tooltip indicates 'Household Member Launch lookup modal'. Below are dropdowns for 'What is your source of income?', 'How often do you receive this income?', and a text field for 'Gross Income per Pay Cycle 1'. A 'Submit' button is at the bottom.



Pre-filled Household Members

If you've previously completed an application on the Portal, some information such as household members may already be pre-filled. Please review and verify that all pre-filled information is accurate and up to date before continuing to the next page.

1. Find the pre-filled household member you want to verify or update.
2. On the far right of their row, click the icon to open the menu.
3. Click '**Edit**'. The pop-up form will reappear.
4. Double-check their information and make any necessary changes. Then, click '**Submit**' to save, even if you didn't make any changes.
5. Your household member has now been verified. If additional members were pre-filled, please repeat steps 1 through 4 for each one.

Pre-filled Household Members' Income

If you've previously completed an application on the Portal, some information such as household members' income may already be pre-filled. Please review and verify that all pre-filled information is accurate and up to date before continuing to the next page.

1. Find the pre-filled household member you want to verify or update.
2. On the far right of their row, click the icon to open the menu.
3. Click '**Edit**'. The pop-up form will reappear.
4. Double-check their information and make any necessary changes. Then, click '**Submit**' to save, even if you didn't make any changes.
5. Your household members' income has now been verified. If additional members' income were pre-filled, please repeat steps 1 through 4 for each one.

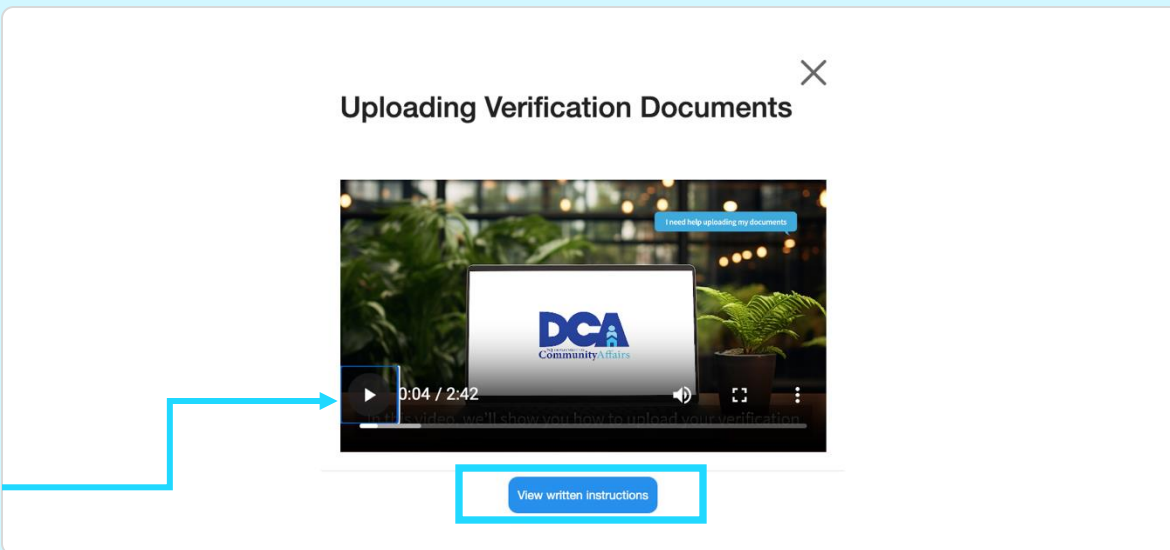


Uploading Documents

Now it's time to upload the documents needed for your application.

When the page opens, you'll see a short video that shows you how to upload your files step by step. You can also choose to read the written tutorial if you'd prefer.

Example



The documents you'll need to upload will vary based on your application responses and the specific program you're applying for.

How to Upload Documents

1. Click the dropdown in the **Document Type** field.
2. Select the document type that matches what you're uploading.
 - Some rows may already be pre-filled with the required document type.
 - Some rows may already contain documents you've previously uploaded from a different application.
3. Click the **'Upload File'** button. A pop-up window will appear.
 - If the button is not clickable, make sure you've selected a **Document Type**.
4. In the pop-up, click **'Choose File'** to find and select your document.
5. After selecting your file, a small preview will appear.
6. Click **'Submit'** to upload the file.



How to Upload Documents (continued)

1. Once uploaded, the status will show 100% completed.
2. Repeat steps 1–7 for each required document.
3. Click '**Next**' once you're done uploading all documents.

Example | Document Table

Category	Document Type	Upload	FileName	Status	Delete
*Address Verification ⓘ	Please select an option	Upload File	No File	File not uploaded	🗑️
*Household Monthly Expense Form ⓘ	Household Monthly Expense Form	Create Form	No File	File not uploaded	🗑️
*Citizenship Application for Jane Doe ⓘ	Please select an option	Upload File	No File	File not uploaded	🗑️
*Zero Income for Jane Doe (1) ⓘ	Zero Income Statement/Affidavit	Create Form	No File	File not uploaded	🗑️
Other (or Miscellaneous) Documents ⓘ	Other/Miscellaneous Documents	Upload File	Screenshot 2025-10-24 at 4.41.00 PM.png	Upload Complete 100%	🗑️

If you're using a mobile device, you can upload a document in two ways. These options appear after you click '**Upload File**' in the **Document Table** and select the type of document you're submitting.

- **Choose File:** Tap 'Browse' to find and select a file already saved on your phone.
- **Take Photo:** If you have the document in front of you, tap 'Take a photo' to snap a clear, legible picture and upload it instantly.

If you're unsure what a specific document is, click the (i) icon in the **Category** column to view a dropdown with a description.



Document Clarity: Blurry or unreadable documents may delay your application. If a document isn't clear after uploading, delete it and upload a better version.

Photo Tips: Take photos in good lighting. Make sure all text is clear and readable. Don't take photos at an angle - hold your phone directly over the document for the best results.

Accepted File Types: The portal accepts JPG, PNG, and PDF files. Each file should be under 10 MB in size. If your file is too large, try reducing the image quality or size.

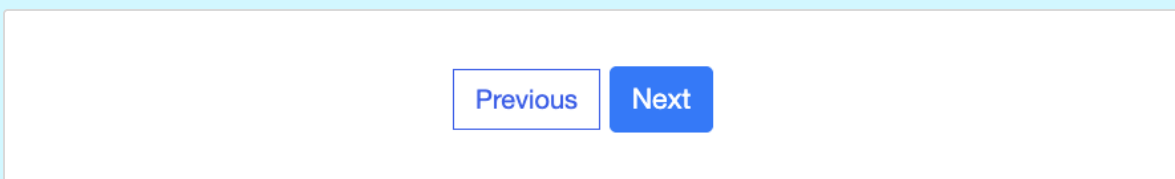


Review Your Application

Almost there! This is your chance to review everything before you submit. Take a moment to check for any mistakes and make sure everything looks right will help avoid delays in processing your application.

If you need to go back to a specific page in the application, click the '**Previous**' button at the bottom of any page. Make your changes, then click '**Next**' or '**Submit**' to continue.

Example



What you'll see: At the bottom of each application page, you'll find a '**Previous**' button. Use this button to go back instead of the '**Back**' button in your browser.

Once you're done reviewing the entire application, click '**Next**' to continue.



Be sure to double-check your information. After you sign the **Fair Hearing Statement** and **Applicant Certification** and click '**Submit**,' you won't be able to edit or make changes to your application.

If you need to make changes after submitting, please contact your local agency.

Fair Hearing Statement & Applicant Certification

Now that you've finished your application, you'll review and sign the **Fair Hearing Statement** and **Applicant Certification**. Read both statements carefully and sign when you're ready.

If you don't have an **SSN** for the **Fair Hearing Statement**, enter your year of birth instead.



After You Submit – What Happens Next?

Congratulations! You've successfully submitted your application. Here's what to expect next and how to track your application status.

You'll be asked if you'd like to complete a short survey. This is completely optional. If you choose to participate, your feedback will help us improve the portal. If not, you can exit now, and your local agency will contact you about your application status.

Example

Survey

Would you like to complete a short survey?

We would love to hear your thoughts on your experience with our portal. Your feedback will help us improve and make the portal more efficient for you and others.

Yes

Next



Timeline

You should receive an email confirmation within a few minutes. If you don't see it, check your spam/junk folder.

Your application will be reviewed within 60 days. If you don't hear back by then, reach out to your local agency for an update.



If you are asked to provide additional information or upload documents:

- Log into your account
- Return to the landing page and open the application that's missing information.
- Go to the Document Page and upload any requested documents.



FAQs – Need Help?

If you have questions or need assistance at any point during the application process, help is available through multiple channels:



Phone or Email

Click any of the links to view the contact list for local agencies.

- [Universal Service Fund/Home Energy Assistance \(USF/HEA\)](#)
- [Lead Remediation and Abatement Program \(LRAP\)](#)
- [Weatherization Assistance Program \(WAP\)](#)



Online Resources

Visit the official DCA website to explore additional resources and programs that might be available to you.

<https://www.nj.gov/dca/>

“I can’t find the application I started?”

1. To access an incomplete application, go to the **Landing Page**.
2. Scroll to the bottom of the **Landing Page**, where you’ll see sections for the three program categories.
3. Find your application, click its link, and then click **‘Next’** to finish completing it.

“I need my UAP or LRAP application ID”

1. To find an application ID, go to the **Landing Page**.
2. Scroll to the bottom of the **Landing Page**, where you’ll see sections for the three program categories.
3. There, you’ll find any incomplete or submitted applications.
4. Under the **App ID** column in each table, you’ll see either a **UAP ID** for a **USF/HEA** and Weatherization applications or an **LRAP ID** for Lead applications.

This guide is for informational purposes only. Program eligibility and requirements are subject to change.